# Caltex Online AGM User Guide

Caltex Australia Limited ACN 004 201 307

## 1. Getting Started

For the first time, Caltex is offering you a choice to participate at the AGM online, using your PC, tablet or smartphone.

If you choose to participate online you will be able to view a live webcast of the meeting and ask Directors questions online.

In order to participate at the AGM, you will need to download the AGM App onto your smartphone device. This can be downloaded from the Google Play Store™ or the Apple® App Store by searching by app name "Lumi AGM".

Alternatively, Lumi AGM can be accessed using any web browser on a PC, tablet or smartphone device. To use this method, please go to https://web.lumiagm.com.

To log in to the portal, you will need the following information:

Meeting ID: 310-385-214	
Australian Residents	Username (Boardroom internal S reference number*) and Password (postcode of your registered address)
Overseas Residents	Username (Boardroom internal S reference number*) and Password (three character country code. e.g New Zealand – NZL) A full list of country codes can be found at the end of this guide.
Appointed Proxy	To receive your Username and Password, please contact our share registry, Boardroom Pty Ltd on <b>1300 737 760</b> or <b>+61 2 9290 9600</b> between 8:15am to 5:30pm (AEST) Monday to Friday.
Online registrat	ion will open at 8:30am (AEST) on Thursday,

14 May 2020.

\*Boardroom internal S reference number can be located on the back of your proxy form or on your notice of meeting email.

To join the meeting, you will be required to enter the unique 9 digit meeting ID (310-385-214) and select 'Join'. To proceed to registration, you will be asked to read and accept the terms and conditions.









If you are a Shareholder, select 'I have a login' and enter your Username (Boardroom internal S reference number) and Password (postcode or country code), proxies will need to enter their unique Username and Password provided to them by Boardroom, and select 'Login'.

If you are not a Shareholder, select 'l am a guest'. You will be asked to enter your name and email details, then select 'Enter'. Please note, guests are not able to ask questions at the meeting.







## 2. Navigating

Once you have registered, you will be taken to the homepage which displays your name and meeting information.





To activate the webcast, please click on the **Broadcast bar** at the bottom of the screen. If prompted you may have to click the play button in the window to initiate the broadcast.

▶ Once you select to view the webcast from a smartphone it can take up to approximately 30 seconds for the live feed to appear on some devices. If you attempt to log into the app before the Meeting commences, a dialog box will appear.

**NOTE**: We recommend once you have logged in, you keep your browser open for the duration of the meeting. If you close your browser you will be asked to repeat the log in process.





#### 3. To ask a Question

#### If you would like to ask a question:

- 1. Select the question icon
- 2. Compose your question. Please note the item of business your question relates to or, if none, write "General Business"\*\*
- 3. Select the send icon
- 4. You will receive confirmation that your question has been received.
  - \*\* Example:
  - "Item 2 What experience has Mr John Citizen had as a Director of a listed company?" or
  - "General Business Can you advise on revenue projections for 2020"

The Chairman will give all Shareholders a reasonable opportunity to ask questions and will endeavour to answer all questions at the Annual General Meeting, however not all questions are guaranteed to be answered during the AGM.







### **Country Codes**

Select your country code from the list below and enter it into the password field.

ABW	Aruba
AFG	Afghanistan
AGO	Angola
AIA	Anguilla
ALA	Aland Islands
ALB	Albania
AND	Andorra
ANT	Netherlands Antilles
ARE	United Arab Emirates
ARG	Argentina
ARM	Armenia
ASM	American Samoa
ATA	Antarctica
ATF	French Southern
ATG	Antigua & Barbuda
AUS	Australia
AUT	Austria
AZE	Azerbaijan
BDI	Burundi
BEL	Belgium
BEN	Benin
BFA	Burkina Faso
BGD	Bangladesh
BGR	Bulgaria
BHR	Bahrain
BHS	Bahamas
BIH	Bosnia & Herzegovina
BLM	St Barthelemy
BLR	Belarus
BLZ	Belize
BMU	Bermuda Bolivia
BOL	Brazil
BRB	Barbados
BRN	Brunei Darussalam
BTN	Btn
BUR	Burma
BVT	Bouvet Island
BWA	Botswana
CAF	Central African Republic
CAN	Canada
ССК	Cocos (Keeling) Islands
CHE	Switzerland
CHL	Chile
CHN	China
CIV	Cote D'ivoire
CMR	Cameroon
COD	Democratic Republic of
	Congo
СОК	Cook Islands
COL	Colombia
СОМ	Comoros
CPV	Cape Verde
CRI	Costa Rica
CUB	Cuba
СУР	Cayman Islands
CYP	Cyprus
CXR	Christmas Island
CZE	Czech Republic
DEU	Germany
DMV	Dibouti  Dominica
DMA	Dominica
DOM	Denmark  Dominican Republic
DOM	Dominican Republic

D7.4	Algoria
DZA	Algeria Ecuador
EGY	Egypt Eritrea
ERI	
ESH	Western Sahara
ESP	Spain
EST	Estonia
ETH	Ethiopia
FIN	Finland
FJI	Fiji
FLK	Falkland Islands (Malvinas)
FRA	France
FRO	Faroe Islands
FSM	Micronesia
GAB	Gabon
GBR	United Kingdom
GEO	Georgia
GGY	Guernsey
GHA	Ghana
GIB	Gibraltar
GIN	Guinea
GLP	Guadeloupe
GMB	Gambia
GNB	Guinea-Bissau
GNQ	Equatorial Guinea
GRC	Greece
GRD	Grenada
GRL	Greenland
GTM	Guatemala
GUF	French Guiana
GUM	Guam
GUY	Guyana
HKG	Hong Kong
HMD	Heard & Mcdonald Islands
HND	Honduras
HRV	Croatia
HTI	Haiti
HUN	Hungary
IDN	Indonesia
IMN	Isle Of Man
IND	India
IOT	British Indian Ocean Territory
IRL	Ireland
IRN	Iran Islamic Republic of
IRQ	Iraq
ISM	British Isles
ISL	Iceland
ISR	Israel
ITA	Italy
JAM	Jamaica
JEY	Jersey
JOR	Jordan
JPN	Japan
KAZ	Kazakhstan
KEN	Kenya
KGZ	Kyrgyzstan
КНМ	Cambodia
KIR	Kiribati
KNA	St Kitts And Nevis
KOR	Korea Republic of
KWI	Kuwait
LAO	Kuwait Lao Pdr

LBN

Lbn

REU

LBR	Liberia
LBY	Libyan Arab Jamahiriya
LCA	St Lucia
LIE	Liechtenstein
LKA	Sri Lanka
LSO	Lesotho
LTU	Lithuania
LUX	Luxembourg
LVA	Latvia
MAC	Macao
MAF	St Martin
MAR	Morocco
мсо	Monaco
MDA	Republic Of Moldova
MDG	Madagascar
MDV	Maldives
MEX	Mexico
MHL	Marshall Islands
MKD	Macedonia Former Yugoslav
	Rep
MLI	Mali
MLT	Mauritania
MMR	Myanmar
MNE	Montenegro
MNG	Mongolia
MNP	Northern Mariana Islands
MOZ	Mozambique
MRT	Mauritania
MSR	Montserrat
MTQ	Martinique
MUS	Mauritius
MWI	Malawi
MYS	Malaysia
MYT	Mayotte
NAM	
	Namibia
NCL	New Caledonia
NCL NER	New Caledonia Niger
NCL NER NFK	New Caledonia Niger Norfolk Island
NCL NER NFK NGA	New Caledonia Niger Norfolk Island Nigeria
NCL NER NFK NGA NIC	New Caledonia Niger Norfolk Island Nigeria Nicaragua
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NCL NER NFK NGA NIC NIU NLD NOR NPL NRU NZL OMN PAK PAN PCN PER PHL PLW PNG	New Caledonia Niger Norfolk Island Nigeria Nicaragua Niue Netherlands Norway Montenegro Nepal Nauru New Zealand Oman Pakistan Panama Pitcairn Islands Peru Phillippines Palau Papua New Guinea Poland
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NCL NER NFK NGA NIC NIU NLD NOR NPL NRU NZL OMN PAK PAN PCN PER PHL PLW PNG POL PRI PRK	New Caledonia Niger Norfolk Island Nigeria Nicaragua Niue Netherlands Norway Montenegro Nepal Nauru New Zealand Oman Pakistan Panama Pitcairn Islands Peru Philippines Palau Papua New Guinea Poland Puerto Rico Korea Dem Peoples Republic of Portugal Paraguay Palestinian Territory

ROU	Romania
RUS	Russian Federation
RWA	Rwanda
SAU	Saudi Arabia Kingdom Of
SDN	Sudan
SEN	Senegal
SGP	Singapore
SGS	Sth Georgia & Sth Sandwich Isl
SHN	St Helena
SJM	Svalbard & Jan Mayen
SLB	Solomon Islands
SCG	Serbia & Outlying
SLE	Sierra Leone
SLV	El Salvador
SMR	San Marino
SOM	Somalia
SPM	St Pierre And Miquelon
SRB	Serbia Serbia
STP	Sao Tome And Principe
SUR	Suriname
SVK	
	Slovakia
SVN	Slovenia Sweden
SWE	
SWZ	Swaziland
SYC	Seychelles
SYR	Syrian Arab Republic
TCA	Turks & Caicos Islands
TCD	Chad
TGO	Togo
THA	Thailand
TJK	Tajikistan
TKL	Tokelau
TKM	Turkmenistan
TLS	East Timor
TMP	East Timor
TON	Tonga
TTO	Trinidad & Tobago
TUN	Tunisia
TUR	Turkey
TUV	Tuvalu
TWN	Taiwan
TZA	Tanzania United Republic of
UGA	Uganda
UKR	Ukraine
UMI	United States Minor
URY	Uruguay
USA	United States of America
UZB	Uzbekistan
VNM	Vietnam
VUT	Vanuatu
WLF	Wallis & Futuna
WSM	Samoa
YEM	Yemen
YMD	Yemen Democratic
YUG	Yugoslavia Socialist Fed Rep
ZAF	South Africa
ZAR	Zaire
ZMB	Zambia
ZWE	Zimbabw
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